

FACILITIES FOCUS

ASSET • Central Plant • Client Support Services • Energy & Engineering
Environmental & Resource Services • FS Administration • Maintenance Services

JULY 2023

CELEBRATING NEW STAFF & PROMOTIONS!



SANTOS GODINA
CARPENTER
PROMOTED JUN. 12



ALBERTO GONZALEZ
SR. BLDG. MAINT. WORKER
STARTING JUL. 10



POLA MAXE
SR. CUSTODIAN
STARTING JUL. 10



SHYREAL SALOGAOL
PLANT OPERATOR
STARTING JUL. 10



JOCK THOMAS
GROUNDSKEEPER
STARTING JUL. 10



ROBERT TROXEL
SR. BLDG. MAINT. WORKER
STARTING JUL. 10



Facilities Work Orders

The successful rollout of phase 1 of our new work order system, FAMIS 360, on June 28 was due to the combined efforts of many individuals across campus. This included members of UCR's ITS and AUX organizations, as well as the everyday work of our own campus facilities staff and partners.

Two important groups of individuals, our Daily Working Group and our FAMIS 360 Advisory Committee, came together regularly to help create the

functionality of FAMIS 360 for phase 1. These groups coordinated the abilities of the updated system with staff wishes provided from a survey in early 2022 as well as known customer concerns.

The consistent work from the following individuals was critical to meeting our campus deadline and providing our updated system, and we thank them for their endeavors in the accomplishment of this project.

THANK YOU TO OUR

Daily Working Group & Advisory Committee

Ron Anderson, Director, Client Suppt. Svcs.
Erin Chapman, Mrktg. & Comm. Specialist
Beth Deveau, Financial Mgmt. Analyst
Dalan Dinh, Admin. Services Manager
Alan Siero, Data and Process Analyst

Advisory Committee

Pam Bloor, Administrative Assistant
Paul Ditty, Paint/Sign Supervisor
Joe Dyer, Plumbing Supervisor
Tos Ishida, Assistant Director of Landscape,
Refuse & Recycling Services
Mark Jones, Irrigation & Landscape Supr.
Rana Mahmood, Process Analyst
Sandra Martinez, Custodial Manager
Susan McFadden, Finance Manager
Paul Richardson, Director of Facilities, CHASS
Marc Santoro, Fire & Life Safety Technician
Adam Schnirel, Associate Vice Chancellor
Sabrina Shuster, CNAS Dean's Office
Facilities Liaison
Maribel Velarde, Admin. Project Analyst

ASSET/FS Initiatives Update

IMPACT 23

- All new financial systems have been implemented — Oracle Financials, Concur, ePay 2.0.
- You can submit:
 - purchase requests
 - boot and reimbursements requests
 - professional development training/travel
 - rental uniform complaints/concerns

by using the online forms at either 1) the QR code below, or 2) bit.ly/3pPgt03. You can also go to our website at facilities.ucr.edu and click the FS Staff Portal link at the bottom of the page.



FAMIS 360

- Open/active billable work orders, projects, and

standing work orders have been reopened in FAMIS 360.

- Training on the Purchasing Requisition Module will be coordinated for early August.

FS WAREHOUSE/INVENTORY PROGRAM

- A temporary warehouse with buying racks and storage units is currently being assembled.
- The location of the temporary warehouse will be next to ScotSurplus.

COMPUTERS AND IPADS

- 25 iPads, 15 laptops and 8 desktop computers were purchased and issued in fiscal year 2023.
- iPad training will be available in August.

PARKING AND FS SPACE

- ASSET is partnering with FS Maintenance to identify staff parking next to the Butler Building and shifting staff parking from Lot 23 to inside the Corporation Yard.
- Modular improvement plans have started. The anticipated completion date is fall 2024. FS leadership is reviewing the plan for FS space.

FACILITIES FOCUS

STAFF MILESTONES

15 YEARS

Noelia Mendoza-Sanchez
Sr. Custodian

5 YEARS

Christopher Rodriguez
Lead Access Control Mechanic

ORGANIZATIONAL UPDATES

FAMIS 360 – WORK ORDER PROGRAM

- Launched on June 28.
- Undergoing feedback period.

FS GUIDE TO SERVICES FOR CUSTOMERS

- Launched on July 1.

DECARB STUDY

- Plan approved by vice chancellor, provost, and Academic Senate. In review with UCOP.
- Next steps: RFP to select contractor for technical study.

INSETS PROGRAM

- New program to provide funding to reduce GHG emissions instead of purchasing carbon offsets.

ZERO WASTE

- Gathering waste information for FY 23.
- Investment and attention is needed to improve operations and diversion rates.