

# FACILITIES FOCUS

ASSET • Central Plant • Client Support Services • Energy & Engineering  
Environmental & Resource Services • FS Administration • Maintenance Services

APRIL 2023

## CELEBRATING NEW STAFF!



**MARIA AINSWORTH**  
SR. CUSTODIAN  
STARTING MAR. 28



**TONY ANGULO**  
SR. CUSTODIAN  
STARTING MAR. 28



**RANA MAHMOOD**  
CSS PROJECT ANALYST  
STARTING MAR. 13

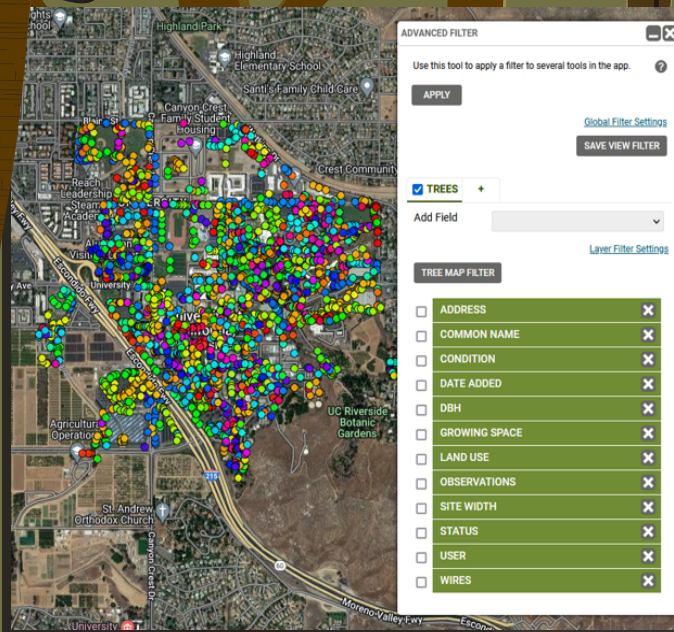


**ROLAND PEREZ**  
SR. BLDG MAINT. WORKER  
STARTING MAR. 28



**MARIO SALDANA**  
SR. CUSTODIAN  
STARTING MAR. 28

# MAPPING 8,029 TREES



**O**ur UCR campus is an urban forest. It consists of 296 different tree species. If you walk along the concrete path of Watkins Hall for instance, you will be walking among 58 trees of 16 varieties. Thanks to a planned initiative, Facilities Services now has the information mapped.

Completing the inventory required a special, web-based program by Planit Geo arborists. They recorded GIS locations, tree health, and a multitude of other checkpoints.

For Landscape Services, the information provides a clear picture of any risks. The data will assist **Tos Ishida**, assistant director, and **Mark Jones**, campus arborist, with managing which trees to trim and identifying failure patterns to prevent tree loss.

With many trees in the 80 to 90 ft. range, the improved ability to plan strategically ensures a thriving forest for the next generation.

## HAVE AN HR QUESTION? CONTACT THE ASSET HR TEAM

**TRACY COELHO**  
HR & Leave  
Coordinator



2-7720  
tracy.coelho@ucr.edu

**Leave administration:** Leave of absence requests; workers' compensation program support; disability management/TRTW agreements; FS leave report

**Payroll & timekeeping coordination:** Bi-weekly payroll coordination, Kronos accrual resets; general payroll/paycheck inquiries; general Kronos/TARS questions and troubleshooting

**Recruitment coordination:** Short list review coordination; reference checks; salary offer and welcome coordination

**New hire/onboarding coordination**

**General HR administration and project coordination**

**FRANCI RAVE**  
HR Assistant



2-4851  
frances.rave@ucr.edu

**HR administration and support:** Personnel file management; ID badge requests; seniority postings; staffing rosters; HR reports and lists

**Payroll and timekeeping support:** Kronos profiles and system updates; Comp Time Payment/CTP and Time On Call/TOC; reports to updates for Kronos/TARS; general Kronos/TARS questions and troubleshooting

**Recruitment support:** Interview Scheduling, Outreach & Coordination

**New hire/onboarding coordination**

**Offboarding support**

**HR project support**

## FACILITIES FOCUS

### STAFF MILESTONES

25 YEARS

Kevin Brokenbough, Sr. Custodian

20 YEARS

Manny Sanchez, HUB Fac. Supr.

15 YEARS

Salvador Merino, Sr. Custodian

10 YEARS

Jeff Roa, Sr. Custodian

### EMPLOYEES OF THE MONTH

Yolanda Kauil, Sr. Custodian  
Marisol Del Toro, Sr. Custodian  
Charles Dalton, Sr. Custodian  
Tim Gutzwiller, Sr. Farm Mech.  
Julieta Gastelum, Sr. Custodian  
Ermelindo Aguilar, Sr. Custodian

### ORGANIZATIONAL UPDATES

#### FS / AUXILIARY SERVICES, AUX, SEPARATION

- Completed for Maint. Svcs.
- Transition underway.

#### PROJECT MANAGEMENT TEAM

- JOC and EDPA being set up to assist with project delivery.

#### FAMIS 360 – WORK ORDER PROGRAM

- Mobile app testing started.

#### FS GUIDE TO SERVICES FOR CUSTOMERS

- Communicating the changes to FS staff and Orgs.
- Read a current draft here: <http://bit.ly/3m86f90>.

**KUDOS** to **Ethan Armstrong** and **Louis Paul** from Building Mechanical for working with **Chris Flanders** on the lab ventilation purge system at MRB. Together they traced out all parts, checked wiring and operation of the components, and corrected the programming. This provides increased emergency ventilation to defined areas when any one of the purge request buttons are pressed by lab occupants. The new displays allow FS to quickly locate and respond to alerts.



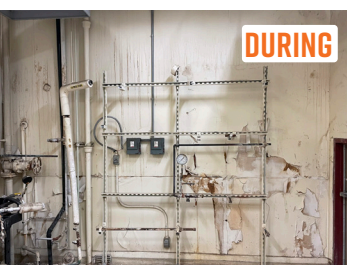
One of the new displays. (UCR/Chris Flanders)

### FAWCETT LAB AUTOCLAVE REPLACEMENT PROJECT



BEFORE

Working with deteriorating wall conditions, replacing damaged flooring, improving the electrical and re-routing steam lines, a truly collaborative effort by the building mechanical, paint, plumbing, electric, carpentry, and sheet metal shops took two months to complete.



DURING



AFTER

(UCR/Enrico Baez)

**PEDRO HURTADO** took advantage of the softball team being away for a week and made repairs to the playing surface. He removed old material and replaced it with new clay by packing it in. This ensures the softball team has a safe and high-quality surface to play on when they return home.



(UCR/John Starling)



**UC RIVERSIDE**  
Facilities Services

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